

Forward Plan

December 2011 - March 2012

Keith R Mitchell CBE

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 16 November 2011

Working for you



**OXFORDSHIRE
COUNTY COUNCIL**

www.oxfordshire.gov.uk

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet.

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Further information about the decision making process (including key decisions) can be found in the Council's Constitution. This can be inspected at County Hall or online¹.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance, Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance, (contact as above, or telephone Oxford 810806) or online³.

¹ www.oxfordshire.gov.uk/ Council Services > About your council > Local government in Oxfordshire > Your county council > The Council's Constitution

² www.oxfordshire.gov.uk/ Council Services > About your council > Meetings and decision making > Meetings > Agendas, Minutes & Reports

³ www.oxfordshire.gov.uk/ Council Services > About your council > Meetings and decision making > Meetings > Get involved in council meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Keith R Mitchell CBE</p>	<p>Corporate and community leadership; corporate strategies; Strategic communications; Oxfordshire Partnership; regional issues; council business management; Oxford City liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor David Robertson</p>	<p>Economic development and tourism; skills (strategic approach including adult learning); governance; performance including the Public Service Board and Local Area Agreement; Local Enterprise Partnership; Law & Governance; members' services; HR; ICT; policy & partnerships unit; change programme; West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian</p>	<p>Adult social services and health issues</p>
<p><i>Cabinet Member for Children, Education & Families</i> Councillor Louise Chapman</p>	<p>Children's Services – lead member for Children, Education & Families including educational policy; services for children, young people and families; preventative services; child protection; family support; youth service; youth justice and breaking the cycle of deprivation</p>
<p><i>Cabinet Member for Finance & Property</i> Councillor Jim Couchman</p>	<p>Finance; property and procurement</p>
<p><i>Cabinet Member for Growth & Infrastructure</i> Councillor Lorraine Lindsay-Gale</p>	<p>Strategic planning within Oxfordshire; minerals strategy; waste management; environmental management; flooding – Planning Authority/planning policy role; clean and green; climate change; archaeology; South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Police & Policy Co-ordination</i> Councillor Kieron Mallon</p>	<p>Police issues; community safety, anti-social behaviour, crime and the fear of crime; and Council policy co-ordination breaking the cycle of deprivation; drugs and alcohol awareness; community cohesion; equalities and social inclusion; voluntary and community sector; Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>
<p><i>Cabinet Member for Safer & Stronger Communities</i> Councillor Mrs J. Heathcoat</p>	<p>Fire and rescue; consumer protection (Trading Standards); emergency planning; coroner's service; gypsies and travellers; adult learning (oversight of the adult learning service); libraries; museums and heritage; the arts; archives; leisure and recreation; registration service, Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Schools Improvement</i> Councillor Melinda Tilley</p>	<p>Primary & secondary schools; special schools; pupil services; school transport; music services</p>
<p><i>Cabinet Member for Transport</i> Councillor Rodney Rose</p>	<p>Strategic transport planning; implementation of schemes for transport; highways; traffic and parking; flooding – lead local Flood Authority role and engineering/technical matters; road safety; public passenger transport and access to the countryside</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

Director of Public Health Annual Report

Cabinet requested to recommend the Council to receive the report and note its recommendations.

Decision Maker and Target Date: Cabinet, 20 December 2011

Consultations: N/A

Report By: Director of Public Health

*Contact: Dr Jonathan McWilliam, Director of Public Health Tel: (01865) 336707
Ref: 2011/204*

The New Council Plan

To sign off the Council Plan 2012/13 in advance of consideration by Council.

Decision Maker and Target Date: Cabinet, 17 January 2012

Consultations: We will consult partner organisations as appropriate.

Report By: Head of Strategy & Communications

*Contact: Guy Swindle, Head of Strategy & Communications Tel: (01865)
815466 Ref: 2011/156*

Delegated Powers of the Chief Executive - January 2012

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

Decision Maker and Target Date: Cabinet, 17 January 2012

Consultations: N/A

Report By: Head of Law & Governance

*Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262
Ref: 2011/157*

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

Hampshire and Oxfordshire County Council ICT Partnership

To seek approval in principle for an ICT Partnership between Hampshire County Council and Oxfordshire County Council through a framework arrangements.

Decision Maker and Target Date: Cabinet, 20 December 2011

Consultations: N/A

Report By: Director for Environment & Economy

Contact: Graham Shaw, Head of ICT Business Delivery Tel: 07939069084

Ref: 2011/184

Corporate Plan Performance and Risk Management Report for the 2nd Quarter 2011

Quarterly Performance Monitoring report.

Decision Maker and Target Date: Cabinet, 20 December 2011

Consultations: N/A

Report By: County Council Management Team

Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384

Ref: 2011/143

Independent Admission Appeals - Panel Member Arrangements

To review the arrangements for Panel Members including expenses.

Decision Maker and Target Date: Cabinet, 20 December 2011

Consultations: Panel members

Report By: County Solicitor & Monitoring Officer

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2011/086

Establishment Review - February 2012

Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review.

Decision Maker and Target Date: Cabinet, 14 February 2012

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2011/174

Corporate Plan Performance and Risk Management Report for the 3rd Quarter 2011

Quarterly Performance Monitoring report.

Decision Maker and Target Date: Cabinet, 13 March 2012

Consultations: N/A

Report By: County Council Management Team

Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384
Ref: 2011/186

CABINET MEMBER: ADULT SERVICES

A Revised Policy for Transport Eligibility within Adult Services

To consider an in principle agreement to a revised policy to support the eligibility criteria for the provision of transport within adult services and seek authority to proceed with a 3-month public consultation on the revised policy.

Decision Maker and Target Date: Cabinet, 20 December 2011

Consultations: Public consultation (including existing service users) on the revised policy and supported draft SCIA.

Report By: Head of Strategy & Transformation

Contact: Simon Kearey, Head of Strategy & Transformation Tel: (01865) 323571
Ref: 2011/140

Development in the Oxfordshire Care Partnership Agreement

To seek approval to the principles for developing the Partnership Agreement with the Oxfordshire Care Partnership and specific service developments to achieve service and financial objectives of the Council and the Oxfordshire Care Partnership.

Decision Maker and Target Date: Cabinet, 20 December 2011

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Laurence Dowden, Service Manager, Major Projects Tel: (01865) 323685
Ref: 2010/216

CABINET MEMBER: ADULT SERVICES (SUPPORTING PEOPLE COMMISSIONING BODY)

Supporting People Strategy for 2012-16

To seek approval of commissioning intentions for 2012-16 and of the Annual Plan for 2012/13.

Decision Maker and Target Date: Cabinet Member for Adult Services, 9 December 2011

Consultations: Service providers and other stakeholders in Oxfordshire.

Report By: Supporting People Programme Manager

Contact: Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858 Ref: 2011/182

Supporting People Annual Plan 2012/13

To seek approval of the strategy for 2012-16 and of the Annual Plan for 2012/13.

Decision Maker and Target Date: Cabinet Member for Adult Services, 23 March 2012

Consultations: Service providers and other stakeholders in Oxfordshire.

Report By: Supporting People Programme Manager

Contact: Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858 Ref: 2011/187

CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES

Amendments Required in Fair Funding Formula for Schools from 1 April 2012

To seek approval of the proposed changes to the Fair Funding Formula for Oxfordshire's schools from 1 April 2012.

Joint Responsibility: Cabinet Members for Children, Education & Families and Schools Improvement.

Decision Maker and Target Date: Cabinet, 17 January 2012

Consultations: Formal consultation with schools (Headteachers, Staff and Governors) from 1 November 2011 to 31 December 2011. Online and paper.

Report By: Director for Children, Education & Families

Contact: Simon Pickard, Finance Business Partner CYP&F Tel: (01865) 797512 Ref: 2011/166

Future Children's Centre Service Provision

To consider approval of recommendations for Countywide Children's Centre provision.

Decision Maker and Target Date: Cabinet, 13 March 2012

Consultations: To be agreed.

Report By: Director for Children, Education & Families

Contact: Patricia Gibson, Strategic Commissioning Manager Tel: (01865) 810537 Ref: 2011/178

CABINET MEMBER: FINANCE & PROPERTY

2011/12 Financial Monitoring & Business Strategy Delivery Report - October 2011

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 20 December 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981 Ref: 2011/141

Business Strategy and Service & Resource Planning Report for 2012/13 - 2016/17 - December 2011

To provide an update to the service and resource planning process for 2012/13 – 2016/17, including the review of charges.

Decision Maker and Target Date: Cabinet, 20 December 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Acting Head of Corporate Finance Tel: (01865) 323971 Ref: 2011/142

2011/12 Financial Monitoring & Business Strategy Delivery Report - November 2011

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 17 January 2012

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2011/153

Business Strategy and Service & Resource Planning Report for 2012/13 - 2016/17 - January 2012

To provide background and context to the service and resource planning process for 2012/13 – 2016/17.

Decision Maker and Target Date: Cabinet, 17 January 2012

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Acting Head of Corporate Finance Tel: (01865) 323971

Ref: 2011/154

Approval of Contract Award Decision for Property Asset Management (PAM) Procurement of External Services Project

To seek approval of the Contract Award decision made by the Project Board for the PAM Procurement of External Services.

Decision Maker and Target Date: Cabinet, 14 February 2012

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Growth & Infrastructure

Contact: Roger Dyson, Project Manager Tel: (01865) 815665, Romina Peddis,

Project Co-ordinator Tel: (01865) 815714

Ref: 2011/031

2011/12 Financial Monitoring & Business Strategy Delivery Report - December 2011

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 14 February 2012

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2011/173

2011/12 Financial Monitoring & Business Strategy Delivery Report - January 2012

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 13 March 2012

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2011/185

CABINET MEMBER: GROWTH & INFRASTRUCTURE

Developer Contributions to Service Infrastructure

To consider a summary of developer contributions secured to County service infrastructure through the planning process for 2010/11 and the amounts negotiated, received and spent throughout the year.

Decision Maker and Target Date: Cabinet, 20 December 2011

Consultations: Responding to Government consultation.

Report By: Deputy Director for Environment & Economy - Growth & Infrastructure

Contact: Howard Cox, Team Leader - Developer Funding Tel: (01865) 810436

Ref: 2011/048

Oxfordshire Minerals and Waste Development Framework - Annual Monitoring Report 2011

To consider the Minerals and Waste Annual Monitoring Report 2010 for publication and submission to the Secretary of State.

Decision Maker and Target Date: Cabinet Member for Growth & Infrastructure, 4 January 2012

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Growth & Infrastructure

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2011/132

Oxfordshire Minerals and Waste Plan: Minerals and Waste Core Strategy Proposed Submission Document

To recommend Council to agree the Minerals and Waste Core Strategy Proposed Submission Document for publication for comment and submission to the Secretary of State for examination.

Decision Maker and Target Date: Cabinet, 17 January 2012

Consultations: Public consultation on Draft Minerals and Waste Planning Strategies September - October 2011

Report By: Deputy Director for Environment & Economy - Growth & Infrastructure

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2011/190

CABINET MEMBER: POLICE & POLICY CO-ORDINATION

Big Society Active Communities Grants - November 2011

To consider applications received before 30 November 2011.

Decision Maker and Target Date: Cabinet Member for Police & Policy Coordination, 17 January 2012

Consultations: N/A

Report By: Head of Strategy & Communications

Contact: Maggie Scott, Senior Policy & Improvement Manager Tel: (01865) 816081 Ref: 2011/196

Big Society Fund - February 2012

To consider bids to the Big Society Fund from the third wave of applications and agree which bids to award funding. Bids may also include applications for asset transfer.

Decision Maker and Target Date: Cabinet, 14 February 2012

Consultations: N/A

Report By: Head of Strategy & Communications

Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384, Belinda Dimmock-Smith, Performance and Review Officer Tel: (01865) 816386 Ref: 2011/176

CABINET MEMBER: SAFER & STRONGER COMMUNITIES

Proposals for the Future of the Library Service

To consider the report on the outcomes of the public consultation on the future of the library service; agree the way forward and savings targets for that service for 2012-2013 to 2014-2015.

Decision Maker and Target Date: Cabinet, 12 December 2011

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384, Karen Warren, Acting County Librarian Tel: (01865) 323580 Ref: 2011/172

Oxfordshire County Museums Service Human Remains Policy

To approve a Human Remains Policy to give guidance to those seeking to submit a claim for the return of human remains on the circumstances in which a claim may be accepted. It also sets out how the Service curates, researches and displays the human remains in its care.

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 12 December 2011

Consultations: Consultation has taken place with representatives of the archaeological community and those religious communities from which we hold remains.

Report By: Director for Social & Community Services

Contact: Carol Anderson, Museum Service Manager Tel: (01993) 814105 Ref: 2011/194

Oxfordshire Museums Strategy

To approve the Oxfordshire Museums Strategy as devised by Oxford University, Oxfordshire County Council, Oxford City Council and Cherwell District Council to create a shared vision for the future of Oxfordshire's museum collections.

Decision Maker and Target Date: Cabinet, 20 December 2011

Consultations: Internal to those compiling the strategy and with other holders of significant collections across the County.

Report By: Director for Social & Community Services

Contact: Carol Anderson, Museum Service Manager Tel: (01993) 814105

Ref: 2011/195

Shared Trading Standards Service

To consider approval for Chief Fire Officer to proceed with a full business case for a shared Trading Standards Service model.

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 16 January 2012

Consultations: N/A

Report By: Acting Head of Trading Standards & Community Safety

Contact: Sarah Langley, Interim Group Manager Tel: (01865) 815606

Ref: 2011/193

Integrated Risk Management Plan (IRMP) Fire & Rescue - Project

To approve the project to be delivered in the 2012-13 IRMP action plan.

Decision Maker and Target Date: Cabinet, 14 February 2012

Consultations: Wide consultation with all Oxfordshire citizens and partners.

Report By: Chief Fire Officer

Contact: David Etheridge, Chief Fire Officer Tel: (01865) 855206, Colin Thomas, Deputy Chief Fire Officer Tel: (01865) 855206

Ref: 2011/175

Future Arrangements for Call Receipt, Mobilising & Incident Management for Oxfordshire County Council Fire & Rescue Service

To seek approval for entry into further phases of collaborative project for call receipt, mobilising & incident management for Oxfordshire County Council Fire & Rescue Service.

Decision Maker and Target Date: Cabinet, 14 February 2012

Consultations: OFRS staff representative bodies as part of normal managerial arrangements.

Report By: Deputy Chief Fire Officer

Contact: Colin Thomas, Deputy Chief Fire Officer Tel: (01865) 855206

Ref: 2011/192

CABINET MEMBER: SCHOOLS IMPROVEMENT

Cotteslowe Primary School

If no objections to the statutory proposal are received, to decide whether to expand Cotteslowe Primary School.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 6 December 2011

Consultations: Full statutory and informal consultations

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Ref: 2011/121

St Edburgs CE Aided Primary School

If no objections to the statutory proposal are received, to decide whether to extend the age range of, and expand onto a new site, St Edburgs CE Aided Primary School, Bicester.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 8 February 2012

Consultations: Full statutory and informal consultations

Report By: Director for Children, Education & Families

Contact: Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447

Ref: 2011/134

Expansion of Orchard Meadow Primary School

If no objections to the public consultation are received, to decide whether to expand Orchard Meadow Primary School.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 8 February 2012

Consultations: Stage One informal consultation.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/163

Basic Need for Pupil Places - Eynsham Primary School

If no objections are received, to consider whether to publish a statutory notice on the proposed expansion of Eynsham Primary School.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 8 February 2012

Consultations: Stage One

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/179

St Edburgs CE Aided Primary School

If objections to the statutory proposal are received, to consider representations and decide whether to extend the age range of, and expand onto a new site, St Edburgs CE Aided Primary School, Bicester.

Decision Maker and Target Date: Cabinet, 14 February 2012

Consultations: Full statutory and informal consultations

Report By: Director for Children, Education & Families

Contact: Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447 Ref: 2011/135

Expansion of Orchard Meadow Primary School

If objections to the public consultation are received, to decide whether to expand Orchard Meadow Primary School.

Decision Maker and Target Date: Cabinet, 14 February 2012

Consultations: Stage One informal consultation.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/164

Basic Need for Pupil Places - Eynsham Primary School

If objections are received, whether to publish a statutory notice on the proposed expansion of Eynsham Primary School.

Decision Maker and Target Date: Cabinet, 14 February 2012

Consultations: Stage One

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/180

Extension of Age Range at Woodeaton Manor School

If no objections to the public consultation are received to decide whether to issue a statutory notice to extend the age range of Woodeaton Manor School.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 6 March 2012

Consultations: Full statutory and informal consultation.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/161

Extension of Age Range at Woodeaton Manor School

If objections to the public consultation are received, to decide whether to issue a statutory notice to extend the age range of Woodeaton Manor School.

Decision Maker and Target Date: Cabinet, 13 March 2012

Consultations: Full statutory and informal consultations.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/162

CABINET MEMBER: TRANSPORT

Dial-a-Ride Provision in Oxfordshire

To report the outcome of the tender process to reach a decision as to who will replace the current dial-a-ride services.

Decision Maker and Target Date: Cabinet Member for Transport, 5 January 2012

Consultations: All Oxfordshire parish councils, City & District councils, County Councillors, existing Dial-a-Ride scheme users, organisations representing people with disabilities and mobility impairments in Oxfordshire

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: Neil Timberlake, Assistant Public Transport Officer Tel: (01865) 815585
Ref: 2011/151

Introduction of Off Road Cycle Track Along Eastern Side of Banbury Road from Railway Bridge to 5 Arm Roundabout

To allow the change of designation for the pavement along this section from footpath to shared use to allow an off road cycle track.

Decision Maker and Target Date: Cabinet Member for Transport, 5 January 2012

Consultations: Frontagers, Key Stakeholders, local Councillors and e-consultation

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: Mark Gregory, Transport Planner Tel: (01865) 810461

Ref: 2011/181

Launton: Traffic Management in the Vicinity of Sherwood Close

Report on results of public consultation to install a zebra crossing and seek approval to proceed to detailed design and subsequent construction.

Decision Maker and Target Date: Cabinet Member for Transport, 5 January 2012

Consultations: Yes, to be undertaken with frontagers to the scheme, emergency services, local councils and councillors, disability user groups and others as appropriate during November 2011.

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: Andy Warren, Senior Engineer Tel: (01865) 815835

Ref: 2011/188

Yarnton - Rutten Lane Zebra Crossing

Report on results of public consultation to install a zebra crossing and seek approval to proceed to detailed design and subsequent construction.

Decision Maker and Target Date: Cabinet Member for Transport, 5 January 2012

Consultations: Yes, to be undertaken with frontagers to the scheme, emergency services, local councils and councillors, disability user groups and others as appropriate during November 2011.

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: Andy Warren, Senior Engineer Tel: (01865) 815835 Ref: 2011/189

Renewal of Real Time Information (RTI) System Contract

To seek approval for RTI contract award, to commence 31 March 2012. Recommendations to be presented to Cabinet following OJEU tender.

Decision Maker and Target Date: Cabinet, 17 January 2012

Consultations: Consultations undertaken with partner bus operators.

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: Chris Spry, Senior Transport Planner Tel: (01865) 815711

Ref: 2011/145

Oxford City Centre Low Emission Zone

To authorise an application to the Traffic Commissioner for a Traffic Regulation Condition establishing a low emission zone in Oxford City Centre.

Decision Maker and Target Date: Cabinet Member for Transport, 16 February 2012

Consultations: Partnership working with Oxford City Council. Informal consultation with bus companies and the Traffic Commissioner

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: Martin Kraftl, Senior Transport Planner Tel: (01865) 815786

Ref: 2011/177

Minor Speed Limit Amendments Arising from Speed Limit Review

To seek approval for amendments to speed limits in Cherwell, Oxford, South Oxfordshire and West Oxfordshire Districts.

Decision Maker and Target Date: Cabinet Member for Transport, 16 February 2012

Consultations: Local community via public notices - directly with emergency services and other stakeholders

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: Anthony Kirkwood, Assistant Principal Engineer Tel: (01865) 815704

Ref: 2011/198

Revised Speed Limit - A44 Yarnton/Begbroke

To seek approval for amendments to speed limit.

Decision Maker and Target Date: Cabinet Member for Transport, 16 February 2012

Consultations: Local community via public notices - directly with emergency services and other stakeholders

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: Anthony Kirkwood, Assistant Principal Engineer Tel: (01865) 815704

Ref: 2011/199

Proposed Changes to Various Parking Restrictions in West Oxfordshire

To seek amendments to parking, waiting and loading restrictions.

Decision Maker and Target Date: Cabinet Member for Transport, 16 February 2012

Consultations: Local community via public notices - directly with emergency services and other stakeholders

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: Mike Horton, Principal Traffic Technician (Regulations) Tel: (01865) 810504

Ref: 2011/200

Introduction of Charges for Longstay Parking at Thornhill and Water Eaton Park & Ride Sites

To seek approval for introduction of charges.

Decision Maker and Target Date: Cabinet Member for Transport, 22 March 2012

Consultations: Local community via public notices - directly with emergency services and other stakeholders

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942 Ref: 2011/201

Oxford, Magdalen Road - Proposed Controlled Parking Zone

To seek approval for introduction of parking controls and permits.

Decision Maker and Target Date: Cabinet Member for Transport, 22 March 2012

Consultations: Local community via public notices - directly with emergency services and other stakeholders

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942 Ref: 2011/202

Oxford, Divinity Road - Proposed Controlled Parking Zone

To seek approval for introduction of parking controls.

Decision Maker and Target Date: Cabinet Member for Transport, 22 March 2012

Consultations: Local community via public notices - directly with emergency services and other stakeholders

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942 Ref: 2011/203

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan.

Cabinet - 12 December 2011

- **Proposals for the Future of the Library Service** 2011/172
*Alexandra Bailey, Corporate Performance and Review Manager
Tel: (01865) 816384, Karen Warren, Acting County Librarian
Tel: (01865) 323580*

Cabinet - 20 December 2011

- **Director of Public Health Annual Report** 2011/204
Dr Jonathan McWilliam, Director of Public Health Tel: (01865) 336707
- **Hampshire and Oxfordshire County Council ICT Partnership** 2011/184
Graham Shaw, Head of ICT Business Delivery Tel: 07939069084
- **Corporate Plan Performance and Risk Management Report for the 2nd Quarter 2011** 2011/143
*Alexandra Bailey, Corporate Performance and Review Manager
Tel: (01865) 816384*
- **Independent Admission Appeals - Panel Member Arrangements** 2011/086
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- **A Revised Policy for Transport Eligibility within Adult Services** 2011/140
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- **Development in the Oxfordshire Care Partnership Agreement** 2010/216
Laurence Dowden, Service Manager, Major Projects Tel: (01865) 323685
- **2011/12 Financial Monitoring & Business Strategy Delivery Report - October 2011** 2011/141
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Business Strategy and Service & Resource Planning Report for 2012/13 - 2016/17 - December 2011** 2011/142
Lorna Baxter, Acting Head of Corporate Finance Tel: (01865) 323971

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- **Developer Contributions to Service Infrastructure** 2011/048
Howard Cox, Team Leader - Developer Funding Tel: (01865) 810436
- **Oxfordshire Museums Strategy** 2011/195
Carol Anderson, Museum Service Manager Tel: (01993) 814105

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- **The New Council Plan** 2011/156
Guy Swindle, Head of Strategy & Communications Tel: (01865) 815466
- **Delegated Powers of the Chief Executive - January 2012** 2011/157
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Amendments Required in Fair Funding Formula for Schools from 1 April 2012** 2011/166
Simon Pickard, Finance Business Partner CYP&F Tel: (01865) 797512
- **2011/12 Financial Monitoring & Business Strategy Delivery Report - November 2011** 2011/153
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Business Strategy and Service & Resource Planning Report for 2012/13 - 2016/17 - January 2012** 2011/154
Lorna Baxter, Acting Head of Corporate Finance Tel: (01865) 323971
- **Oxfordshire Minerals and Waste Plan: Minerals and Waste Core Strategy Proposed Submission Document** 2011/190
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Renewal of Real Time Information (RTI) System Contract** 2011/145
Chris Spry, Senior Transport Planner Tel: (01865) 815711

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- **Establishment Review - February 2012** 2011/174
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **Approval of Contract Award Decision for Property Asset Management (PAM) Procurement of External Services Project** 2011/031
Roger Dyson, Project Manager Tel: (01865) 815665, Romina Peddis, Project Co-ordinator Tel: (01865) 815714
- **2011/12 Financial Monitoring & Business Strategy Delivery Report - December 2011** 2011/173
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

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- **Big Society Fund - February 2012** 2011/176
*Alexandra Bailey, Corporate Performance and Review Manager
Tel: (01865) 816384, Belinda Dimmock-Smith, Performance
and Review Officer Tel: (01865) 816386*
- **Integrated Risk Management Plan (IRMP) Fire & Rescue -
Project** 2011/175
*David Etheridge, Chief Fire Officer Tel: (01865) 855206, Colin
Thomas, Deputy Chief Fire Officer Tel: (01865) 855206*
- **Future Arrangements for Call Receipt, Mobilising &
Incident Management for Oxfordshire County Council Fire
& Rescue Service** 2011/192
Colin Thomas, Deputy Chief Fire Officer Tel: (01865) 855206
- **St Edburgs CE Aided Primary School** 2011/135
*Allyson Milward, Service Manager - School Organisation and
Planning Tel: (01865) 816447*
- **Expansion of Orchard Meadow Primary School** 2011/164
*Barbara Chillman, Principal Officer - School Organisation and
Planning Tel: (01865) 816459*
- **Basic Need for Pupil Places - Eynsham Primary School** 2011/180
*Barbara Chillman, Principal Officer - School Organisation and
Planning Tel: (01865) 816459*

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- **Corporate Plan Performance and Risk Management Report
for the 3rd Quarter 2011** 2011/186
*Alexandra Bailey, Corporate Performance and Review Manager
Tel: (01865) 816384*
- **Future Children's Centre Service Provision** 2011/178
*Patricia Gibson, Strategic Commissioning Manager Tel:
(01865) 810537*
- **2011/12 Financial Monitoring & Business Strategy Delivery
Report - January 2012** 2011/185
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Extension of Age Range at Woodeaton Manor School** 2011/162
*Barbara Chillman, Principal Officer - School Organisation and
Planning Tel: (01865) 816459*

Cabinet Member for Adult Services - 9 December 2011

- **Supporting People Strategy for 2012-16** 2011/182
*Natalia Lachkou, Supporting People Programme Manager Tel:
(01865) 894858*

Cabinet Member for Adult Services - 23 March 2012

- **Supporting People Annual Plan 2012/13** 2011/187
Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858

Cabinet Member for Growth & Infrastructure - 4 January 2012

- **Oxfordshire Minerals and Waste Development Framework - 2011/132 Annual Monitoring Report 2011**
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544

Cabinet Member for Police & Policy Coordination - 17 January 2012

- **Big Society Active Communities Grants - November 2011** 2011/196
Maggie Scott, Senior Policy & Improvement Manager Tel: (01865) 816081

Cabinet Member for Safer & Stronger Communities - 12 December 2011

- **Oxfordshire County Museums Service Human Remains Policy** 2011/194
Carol Anderson, Museum Service Manager Tel: (01993) 814105

Cabinet Member for Safer & Stronger Communities - 16 January 2012

- **Shared Trading Standards Service** 2011/193
Sarah Langley, Interim Group Manager Tel: (01865) 815606

Cabinet Member for Schools Improvement - 6 December 2011

- **Cotteslowe Primary School** 2011/121
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Cabinet Member for Schools Improvement - 8 February 2012

- **St Edburgs CE Aided Primary School** 2011/134
Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447
- **Expansion of Orchard Meadow Primary School** 2011/163
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

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- **Basic Need for Pupil Places - Eynsham Primary School** 2011/179
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Cabinet Member for Schools Improvement - 6 March 2012

- **Extension of Age Range at Woodeaton Manor School** 2011/161
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Cabinet Member for Transport - 5 January 2012

- **Dial-a-Ride Provision in Oxfordshire** 2011/151
Neil Timberlake, Assistant Public Transport Officer Tel: (01865) 815585
- **Introduction of Off Road Cycle Track Along Eastern Side of Banbury Road from Railway Bridge to 5 Arm Roundabout** 2011/181
Mark Gregory, Transport Planner Tel: (01865) 810461
- **Launton: Traffic Management in the Vicinity of Sherwood Close** 2011/188
Andy Warren, Senior Engineer Tel: (01865) 815835
- **Yarnton - Rutten Lane Zebra Crossing** 2011/189
Andy Warren, Senior Engineer Tel: (01865) 815835

Cabinet Member for Transport - 16 February 2012

- **Oxford City Centre Low Emission Zone** 2011/177
Martin Kraftl, Senior Transport Planner Tel: (01865) 815786
- **Minor Speed Limit Amendments Arising from Speed Limit Review** 2011/198
Anthony Kirkwood, Assistant Principal Engineer Tel: (01865) 815704
- **Revised Speed Limit - A44 Yarnton/Begbroke** 2011/199
Anthony Kirkwood, Assistant Principal Engineer Tel: (01865) 815704
- **Proposed Changes to Various Parking Restrictions in West Oxfordshire** 2011/200
Mike Horton, Principal Traffic Technician (Regulations) Tel: (01865) 810504

Cabinet Member for Transport - 22 March 2012

- **Introduction of Charges for Longstay Parking at Thornhill and Water Eaton Park & Ride Sites** 2011/201
*David Tole, Principal Engineer, Traffic & Safety Improvements
Tel: (01865) 815942*
- **Oxford, Magdalen Road - Proposed Controlled Parking Zone** 2011/202
*David Tole, Principal Engineer, Traffic & Safety Improvements
Tel: (01865) 815942*
- **Oxford, Divinity Road - Proposed Controlled Parking Zone** 2011/203
*David Tole, Principal Engineer, Traffic & Safety Improvements
Tel: (01865) 815942*